

**POSITION DESCRIPTION: Content Consultant**

**PACSCL NEH Planning Grant: “In Her Own Right: Women Asserting their Civil Rights, 1820s – 1920s:**

The Philadelphia Area Consortium of Special Collections Libraries (PACSCL) seeks a consultant with strong research skills, experience in mining archival collections for relevant content and knowledge of women’s history, the history of rights issues, 1820s to 1920s, and an understanding of those topics in the context of American History.

The consultant will identify subject content for a pilot web site by working with a dozen participating repositories to survey collections and develop a pilot online exhibition, enabling PACSCL to explore options for a multi-repository project to digitize and curate content around the struggle for women’s rights in the century leading up to the passage of the 19th Amendment.

This is an exciting opportunity to be part of a team contributing to resources in women’s history leading up to the woman suffrage vote in 1920, by identifying, describing, and contextualizing primary sources. These materials will be digitized and mounted on the Web as well as, in part, contextualized in a pilot web exhibit.

**Requirements:**

- An MA, MS, or PHD in History or a relevant subject, with significant research experience, including using and synthesizing historical literature and archival material to produce written work. Ability to present content to users of various ages, backgrounds and educational levels.
- Ability to present results of historical study in a clear, comprehensive, and objective manner, normally in written form.
- Ability to analyze facts, develop and tests hypotheses, clarify causal relationships, and formulate reasonable, well balanced and factually accurate syntheses.
- Understanding of archival cataloging and description practices.
- Familiarity with online delivery of historical interpretive content.
- Ability to travel within the Philadelphia region.
- Experience and commitment to working as a part of a team.

This is a 200 hour consultancy, providing flexible hours over the course of 4 to 6 months in the summer and fall of 2016, and is reimbursed at the rate of \$40 an hour.

**To apply:**

Please submit a cover letter, resume, and the names and contact information of three professional references to can be emailed to: [hwilleverfarr@hsp.org](mailto:hwilleverfarr@hsp.org) or mailed to

Historical Society of Pennsylvania  
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